

RUSSELL FIRE-RESCUE STATION

January 20, 2016

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder was also present.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on January 6, 2016, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

**QUARTERLY REPORTS:** *Mr. Gabram made the motion to accept the 4<sup>th</sup> Quarter 2015 departmental reports from the Fire, Police, Road, and Zoning departments. Mr. Mueller seconded the motion and it passed unanimously.*

**IMPROVEMENT OF WATT ROAD: RESOLUTION:** Mr. Walder explained that resolution 2016-1 was a resolution to allow the County Engineer to create formal specifications and obtain eight votes for the paving of Watt Road. A unanimous vote of all Trustees is required to move forward with the project.

*Mr. Mueller made the motion to approve Resolution 2016-1, a Resolution of Convenience and Necessity for the improvements of Watt Road (TR158), which authorizes the Geauga County Engineer to prepare engineering plans for the improvements of Watt Road in Russell Township. Mr. Gabram seconded the motion and it passed unanimously.*

**BOARD OF ELECTIONS:** Mr. Walder asked to be the signatory and contact on the contract for the Board of Election to allow them to use the Town Hall as a polling location on March 15 for the primary election.

*Mr. Mueller made the motion to authorize Fiscal Officer Charles Walder to sign the agreement for the Election Day Polling Location. Mr. Gabram seconded the motion and it passed unanimously.*

**UAN 2016 AGREEMENT:** Mr. Walder advised the Trustees that the Auditor of State has changed the UAN contract so that it has to be renewed annually and have all three Trustees signatures on file. There are no other changes in the contract or the pricing of the Uniform Accounting Network that is provided through the Auditor of State.

*Mr. Mueller made the motion to authorize Fiscal Officer Charles Walder to execute the Auditor of State's Uniform Accounting Network agreement for calendar year 2016. Mr. Gabram seconded the motion and it passed unanimously.*

#### **COMMENTS FROM THE PUBLIC WERE RECEIVED**

**LAND USE GUIDE PLAN:** The Russell Township Zoning Commission has not finished the update on the Land Use Guide Plan so the Trustees need to extend the effective date of the current Land Use Guide Plan for the 2016 year.

*Mr. Gabram made the motion to approve Resolution 2016-2 extending the effective date of the comprehensive Land Use Guide Plan. Mr. Mueller seconded the motion and it passed unanimously.*

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**NEW BUSINESS:** A representative from the Juvenile Courts requested that the Township participates in a new event called "Start with Hello" and fly green balloons from February 8 - 12.

The IRS Mileage Reimbursement rate has been lowered to 54 cents per mile effective January 1, 2016. All township employees being reimbursed for using personal vehicles will be reimbursed at the new rate.

**LOCAL GOVERNMENT CONFERENCE:** *Mr. Mueller made the motion to approve reasonable and necessary expenses for up to three township personnel to attend the Local Government Official's Conference, March 21-24, 2016, in Columbus. Mr. Gabram seconded the motion and it passed unanimously.*

**ETHICS TRAINING DESIGNEE:** *Mr. Gabram made the motion to approve Jennifer Dorka, a public employee, as the designee appointed to receive ethics training on behalf of elected officials Jim Mueller and Justin Madden of Russell Township. Mr. Mueller seconded the motion and it passed unanimously.*

**REQUEST FOR USE OF TOWN HALL:** *Mr. Mueller made the motion to grant permission for the Geauga County Board of Elections to use the Town Hall on March 15, 2016 from 5:30 am - 9 pm, subject to Township rules and regulations. Mr. Gabram seconded the motion and it passed unanimously.*

**REQUEST FOR USE OF TOWN HALL:** *Mr. Gabram made the motion to grant permission for the Hemlock Hills HOA to use the Town Hall on the 3rd Sunday of each month in 2016 from 6:30 pm - 10 pm, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

**EXECUTIVE SESSION:** *Mr. Gabram made the motion to move into executive session to consider the compensation of public employees, pursuant to ORC 121.11 (G)(1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 5:56 pm.

*Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into regular session at 6:09 pm

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.*

The meeting was adjourned at 6:10 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka