

RUSSELL FIRE-RESCUE STATION

February 21, 2018

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on February 7, 2018, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

**ANNUAL REPORTS:** *Mr. Gabram made the motion to accept the 2017 annual departmental reports from the Fire, Police, Road, and Zoning Departments. Mr. Mueller seconded the motion and it passed unanimously.*

**PERMANENT APPROPRIATIONS:** *Mr. Mueller made the motion to adopt Resolution number 2018-4: the Permanent Township Annual Appropriations for the fiscal year ending December 31, 2018. Mr. Gabram seconded the motion and it passed unanimously.*

**ASSIGNMENT AGREEMENT FORMS:** *Mr. Mueller made the motion to sign and execute the health and medical information Assignment Agreements between township employees & spouses (Assignors) and the Russell Township Board of Trustees (Assignees). Mr. Gabram seconded the motion and it passed unanimously.*

**GCTA EVENT FUNDS:** *Mr. Gabram made the motion to authorize funding in the amount of \$2,500.00 for the Geauga County Township Association dinner event to be hosted by Russell Township Trustees on April 11, 2018. Mr. Mueller seconded the motion and it passed unanimously.*

**ROAD DEPARTMENT: ROAD MATERIALS:** *Mr. Mueller made the motion to approve the Road Superintendent's recommendation for road material bids for primary and secondary suppliers and authorize the Fiscal Officer to advertise for bids. Mr. Gabram seconded the motion and it passed unanimously.*

**LOCAL GOVERNMENT OFFICIAL'S CONFERENCE:** *Mr. Mueller made the motion to approve reasonable and necessary expenses for three township representatives to attend the Local Government Official's Conference, March 21-23, 2018, in Columbus. Mr. Gabram seconded the motion and it passed unanimously.*

**VISION INSURANCE:** *Mr. Gabram made the motion to authorize Fiscal Officer Charles Walder to change vision insurance provider from OPEC to Waypoint Choice Option 4 as presented in the email dated February 8, 2018, with no change in employee contributions, and to make application with the Public Healthcare Initiative to do so. Mr. Mueller seconded the motion and it passed unanimously.*

**LIFE INSURANCE:** *Mr. Mueller made the motion to authorize Fiscal Officer Charles Walder to research life insurance options. Mr. Gabram seconded the motion and it passed unanimously.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED.**

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Tonda Sill, a resident in Hemlock Hills, asked the trustees for permission to use a small parcel that the Township owns in Hemlock Hills to put a take a book leave a book library box. The Hemlock Hills HOA already maintains the parcel and they would maintain the book box also. Mr. Madden advised Tonda Sill that she can talk with Melissa Palmer about being on the next agenda, but since she her request was not on the agenda that the Trustees couldn't grant permission at this meeting.

Rob Morgan presented plans for the Russell School Memorial Bench to the Trustees on behalf of the Russell Historical Society.

**WG COMMUNITY JOINT RECREATION DISTRICT:** *Mr. Mueller made the motion to reappoint Mr. Ed Curtis to the West Geauga Community Joint Recreation District Board for the three year term ending April 2021. Mr. Gabram seconded the motion and it passed unanimously.*

**EXECUTIVE SESSION:** *Mr. Gabram made the motion to move into executive session to confer with an attorney for the public body concerning disputes that are the subject of pending court action pursuant to ORC 121.22 (G)(3). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 6:05 pm.

*Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting returned to regular session at 6:56 pm.

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.*

The meeting was adjourned at 6:57 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka