

RUSSELL FIRE-RESCUE STATION

March 21, 2018

CLERK PRO TEM: In the absence of Fiscal Officer Chuck Walder, Board of Trustees Chairman Justin Madden appoints Melissa Palmer to serve as clerk pro tem.

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Trustee Assistant Melissa Palmer was also present.

Fiscal Officer Charles Walder was absent with apologies.

The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne.

Zoning Inspector Shane Wrench was absent with apologies. Zoning Secretary Jennell Dahlhausen was also present.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on March 7, 2018, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on March 13, 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

RESOLUTION OF APPRECIATION: *Mr. Mueller made the motion to pass a Resolution of Appreciation upon the retirement of Ken Russell. Mr. Gabram seconded the motion and it passed unanimously.*

ASSIGNMENT AGREEMENT FORMS: *Mr. Gabram made the motion to sign and execute the health & medical information Assignment Agreements between township employees & spouses (Assignors) and the Russell Township Board of Trustees (Assignees). Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: Chief Frazier advised the Trustees that the new fire tender is ahead of schedule and within budget.

COPIER PURCHASES: *Mr. Gabram made the motion to authorize the expenditure of \$10,480.00 to MT Business Technologies for the purchase of 2 Xerox AltaLink C8030T2 copiers, per the March 6, 2018 email from Fiscal Officer Charles Walder and the March 9, 2018 proposal from MT Business Technologies. Mr. Mueller seconded the motion and it passed unanimously.*

SPONSORSHIP: LEADERSHIP GEAUGA AGRICULTURE DAY: *Mr. Mueller made the motion to authorize the expenditure of \$300.00 to support the Leadership Geauga Agriculture Day activities scheduled for April 13, 2018. Mr. Gabram seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED.

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to consider the appointment of a public official pursuant to ORC 121.22 (G)(1). Mr. Gabram seconded the motion and it passed.*

The meeting moved into executive session at 5:48 pm.

RUSSELL FIRE-RESCUE STATION

March 21, 2018

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved to regular session at 6:04 pm.

FISCAL OFFICER LETTER: *Mr. Mueller made the motion to acknowledge receipt of a letter from Fiscal Officer Chares Walder announcing his possible future resignation and to authorize the advertisement for potential candidates to succeed Mr. Walder as Russell Township Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 6:07 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka