

RUSSELL FIRE-RESCUE STATION

April 2, 2018

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne.

Zoning Inspector Shane Wrench was absent with apologies. Zoning Secretary Jennell Dahlhausen was also present.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on March 21, 2018, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on March 26, 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**COUNTY ENGINEER SALT:** Road Superintendent Mr. Layne advised the Trustees that the minimum amount of salt for the summer fill up program is 1,000 tons and we only need 300 tons. Mr. Layne asked the County Engineer if they would order 300 extra tons of salt that Russell Township could buy off them.

*Mr. Gabram made the motion to authorize the Road Superintendent to coordinate and sign necessary agreement to acquire 300 tons of road salt from the County Engineer supply for summer fill up. Price to be conveyed to the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.*

**RESOLUTION - PEKIN ROAD CULVERT:** The culvert under Pekin is failing and causing a sinking spot. The County Engineer has prepared two estimates for the road. One estimate is \$75,000.00 for the culvert repair and the second is \$160,000.00 which would also include fixing another culvert down the road. The road superintendent recommends fixing both.

*Mr. Mueller made the motion to approve Resolution 2018-5, a Resolution of Convenience and Necessity for the Improvement of Pekin Road, TR144 Section C as estimated at \$160,00.00 per the County Engineer. Mr. Gabram seconded the motion and it passed unanimously.*

**SOUTH RUSSELL REQUEST FOR SCRAP COLLECTION:** South Russell would like to exchange the use of two employees and some equipment for a scrap day event for future help at a Russell Township event.

*Mr. Mueller made the motion to grant the request of South Russell Village to utilize two Russell Township Road Department employees and requested loader equipment, during the scrap collection event held by the village details to be determined at the discretion of the Russell Township Road Superintendent. Mr. Gabram seconded the motion and it passed unanimously.*

**LAUREL SCHOOL:** Representatives from Laurel School advised the Trustees that this will be the third year for Laurel Live. The event is growing every year but the campus is not at its capacity. The reviews from social networking that the event have received are very positive, and many artists would like to perform at the event again. They take all complaints from the event very seriously and have rearranged the stages to try and reduce the noise.

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**LITTLE LENDING LIBRARY:** Tonda Sill asked the Trustees for approval on the location of the lending library which will be open to the public for use. The Trustees said they had no opposition and that the Road Department requested that the box be put in like a mailbox.

*Mr. Gabram made the motion to approve the Little Lending Library, a free library structure open to the public for use. Mr. Mueller seconded the motion and it passed unanimously.*

**SCHOOL RESOURCE OFFICER:** Chief Carroll asked the Trustees if instead of trading in the 2014 Taurus that the car be donated to be the vehicle for the school resource officer. Russell will supply the car and equipment and Chester will supply the man power. The Chester Trustees will discuss this at their next meeting on April 12 at 7pm.

*Mr. Mueller made the motion to authorize the expenditure from the township General Fund of \$17,500.00 to provide equipment in the form of a used police vehicle, light bar, and radio to support the West Geauga School Resource Officer, pending a letter of understanding between Chester Township, Russell Township, and West Geauga School Board, to be coordinated by the Russell Police Chief. Mr. Gabram seconded the motion and it passed unanimously.*

**REVISION-POLICE VEHICLE PURCHASE:** *Mr. Gabram made the motion to rescind the trade-in of the 2014 Ford Taurus Police Interceptor #8121 valued at \$7,500.00 & previously approved March 7, 2018, while proceeding with the remainder of the purchase of a 2018 Ford Police Interceptor from Elyria Ford of Elyria Ohio, for a revised purchase price of \$27,733.50 as recommended by the Police Chief. Mr. Mueller seconded the motion and it passed unanimously.*

**FIRE DEPARTMENT:** Chief Frazier advised the Trustees that the fire tender should arrive in July.

**ZONING DEPARTMENT:** The zoning secretary advised the Trustees that the BZA moved the meeting to next Monday.

**OAPT CONFERENCE:** Fiscal Officer Chuck Walder recommended having the fiscal staff and new Fiscal Officer attend training in June at the OAPT Finance Officers Training Course.

*Mr. Mueller made the motion to approve the reasonable and necessary expenditures for three fiscal employees (including 1 pending Fiscal Officer) to attend the OAPT Finance Officers Training Course on June 11 to June 15, 2018 in Sandusky, Ohio. Mr. Gabram seconded the motion and it passed unanimously.*

**CLEMANS-NELSON ADDENDUM TO AGREEMENT:** *Mr. Gabram made the motion to approve the document received from Clemans-Nelson titled Addendum to Management Consultant Agreement for 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**MEEDER INVESTMENT CONTRACT:** *Mr. Gabram made the motion to authorize Fiscal Officer Charles Walder to execute and sign the Meeder Investment Management contract and all documents incorporated in the Custody Account Application as presented. Mr. Mueller seconded the motion and it passed unanimously.*

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**B.O.E. CONTRACT:** *Mr. Mueller made the motion to authorize Fiscal Officer Charles Walder to sign the contract agreement for the Election Day Polling Location for the May 8, 2018 election. Mr. Gabram seconded the motion and it passed unanimously.*

**ITEMS FOR DISPOSAL:** *Mr. Gabram made the motion, at the recommendation of the Fiscal Officer, to dispose of township property itemized on Items for Disposal List #04022018 as each item on the list is no longer usable, suitable, or needed for its intended purpose. Mr. Mueller seconded the motion and it passed unanimously.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED.**

Russell Township is hosting the quarterly dinner meeting for the Geauga County Township Association (GCTA) April 11, 2018 at the Hillbrook Club.

**TOWN HALL USE:** *Mr. Gabram made the motion to grant permission for the Deer Lake Homeowners' Association to use the Town Hall on May 15, 2018 from 7 pm - 8 pm, subject to township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.*

The meeting was adjourned at 1:58 pm.

Justin Madden, Chairman

, Fiscal Officer

Recorded by: J. Dorka