

RUSSELL FIRE-RESCUE STATION

April 19, 2017

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Trustee Assistant Melissa Palmer and Brittany Milite were also present.

Fiscal Officer Charles Walder was absent with apologies.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on April 5, 2017, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Gabram made the motion to accept the 1st Quarter 2017 reports from the Fire, Police, Road, and Zoning Departments. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPARTMENT - ROAD MATERIALS BID AWARD: Road Superintendent Mr. Layne recommended awarding the bid to Allied Corporation. They came in at the lowest and best bid. The Township has used them in the past and Mr. Layne says they are reliable and a good vendor.

*Mr. Gabram made the motion to approve awarding the materials bids as follows:
Hot mix #448 Type 1 to Allied Corporation for an amount of \$54.50 per ton as the primary supplier.*

*Hot mix #448 Type 2 to Allied Corporation for an amount of \$45.00 per ton as the primary supplier.
Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPARTMENT - ADMIN BUILDING: TREE LINE REMOVAL: Mr. Gabram and Mr. Layne met with the owner of the house next to the Administration Building because the owner is concerned about the trees just over the property line on the Townships property. Some of the trees died and the neighbor is worried that if they fall over that the trees will hit his house. Mr. Layne said that the Road Department could remove most of the dead trees, there are a few that are too tall, the neighbor said that if the Township is removing the dead trees that since he is getting other tree work done that he will have the taller trees topped so the Road Department can remove them.

Mr. Gabram, upon the recommendation of the Road Superintendent, made the motion to approve the removal as needed of the Administration Building's easterly tree line by the Russell Road Department personnel. Mr. Mueller seconded the motion and it passed unanimously.

G.C.T.A. MEMBERSHIP: *Mr. Mueller made the motion to authorize the expenditure of \$320.00 for the 2017/2018 membership in the Geauga County Township Association for four full members and six associate members. Mr. Gabram seconded the motion and it passed unanimously.*

ROAD DEPARTMENT - SALT CONTRACT: The Road Superintendent Mr. Layne is asking for 200 tons of salt more than last year for a total of 1,700 tons. He thinks that with the last two winters being mild that this coming winter will be bad. Mr. Layne advised that there is enough storage for the extra salt.

Mr. Gabram moved to authorize Fiscal Officer Charles Walder to act as agent in the name of Russell Township to participate in the Ohio Department of Transportation's Winter Salt Contract (018-18) for Road Salt. Mr. Mueller seconded the motion and it passed unanimously.

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RESOLUTION 2017-4: O.D.O.T. SALT PURCHASE PROGRAM: *Mr. Mueller made the motion to approve Resolution 2017 - 4, agreeing to enter into the annual Ohio Department of Transportation Salt Purchase Program, authorizing Fiscal Officer Charles Walder to execute the participation agreements for the Program, and authorizing the Road Superintendent to order supplies and materials as available and required through the program. Mr. Gabram seconded the motion and it passed unanimously.*

GRANT APPLICATION STRATEGY: *Mr. Gabram made the motion to approve the grant application for one half of the available funding for the Nature Works Grant in conjunction with Newbury Township's application for one half of the funding. Mr. Mueller seconded the motion and it passed unanimously.*

NATURE WORKS GRANT: *Mr. Gabram made the motion to approve Resolution 2017 - 5 authorizing Fiscal Officer Charles Walder to execute, sign, and fulfill the obligations for paperwork and matching funding for an application for \$11,669.00 of the available funding from the Nature Works Grant. Mr. Mueller seconded the motion and it passed unanimously.*

RECYCLING: Ms. Milite went over the recycling performance. For the month of February the Township recycled 14.8 tons for a total of \$519.45. The year to date amount recycled is 39.7 tons for a total of \$1,417.80.

COMMENTS FROM THE PUBLIC WERE RECEIVED

SPECIAL MEETING: Mrs. Palmer advised the Trustees that Western Reserve Land Conservancy would like to have a meeting with the Trustees. The Board decided on the date of Saturday April 29th at 10:00 am.

CITIZENS' PARK BOARD REPORT: *Mr. Mueller made the motion to accept the document entitled "Russell Township Citizens' 511 Park Commission Report and Recommendations", dated March 2017. Mr. Gabram seconded the motion and it passed unanimously.*

VETERAN'S MEMORIAL SITE LOCATION & DESIGN: *Mr. Gabram made the motion to accept the site location and site design for the Veteran's Memorial as indicated on the schematic plans and drawings prepared and presented by Robert Morgan, LLC. Mr. Mueller seconded the motion and it passed unanimously.*

WG COMMUNITY JOINT RECREATION DISTRICT: *Mr. Mueller made the motion to reappoint Mr. Walt Waetjen to the West Geauga Community Joint Recreation District Board for the three year term ending April 2020. Mr. Gabram seconded the motion and it passed unanimously.*

MEMORIAL DAY OBSERVANCE: Mrs. Palmer asked the Trustees which of them would like to be at the Memorial Day event on Sunday May 21st. Mr. Madden said he would attend.

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REQUEST FOR USE OF TOWN HALL: *Mr. Gabram made the motion to grant permission for CISV / Mrs. Harriet Holleran to use the Town Hall on May 7, 2017, from noon to 6 pm, subject to Township rules, regulations, and continued availability. Mr. Mueller seconded the motion and it passed unanimously.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.

The meeting was adjourned at 5:59 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka