

RUSSELL FIRE-RESCUE STATION

JUNE 6, 2018

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Mueller were present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, and Zoning Inspector Shane Wrench

Road Superintendent Gene Layne was excused from the meeting.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on May 16, 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

PUBLIC HEARING, 2019 BUDGET: *Mr. Mueller made the motion to open the public hearing on the proposed budget for the year 2019. Mr. Gabram seconded the motion and it passed unanimously.*

The Public Hearing Opened at 1:02 pm.

Mr. Gabram made the motion to close the Public Hearing on the proposed budget for the year 2019. Mr. Mueller seconded the motion and it passed unanimously.

The Public Hearing closed at 1:02 pm.

2019 BUDGET: *Mr. Gabram made the motion to approve the proposed budget for the year 2019. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Zoning Inspector Shane Wrench advised the Trustees that there have been many calls and questions about building new homes. Mr. Wrench is working with the prosecutor about an issue he has been having with a resident over the last year.

TUITION LOAN AGREEMENT: *Mr. Gabram made the motion to enter into a Tuition Payment Agreement with Mr. Scott H. Habel for his 2018-2019 UH Geauga Medical Center Paramedic Program training and certification. Mr. Mueller seconded the motion and it passed unanimously.*

ACCEPT DONATION: *Mr. Gabram made the motion, at the recommendation of the Fiscal Officer, to accept the donation of a Great Northern Popcorn maker from a random drawing of local fire departments after the NCAA. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to accept the donation of the Great Northern Popcorn maker for use by the township at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.

FIRE DEPARTMENT DISPOSAL OF INVENTORY: *Mr. Mueller made the motion, at the recommendation of the Fire Chief, to dispose of township property itemized on the list Fire Department Equipment Scrap, dated June 8, 2018, as each item on the list is no longer usable, suitable, or needed for its intended purpose. Mr. Gabram seconded the motion and it passed unanimously.*

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SUPPLEMENTAL INSURANCE: *Mr. Mueller made the motion to authorize Fiscal Officer Karen Walder to pay the invoice from Burnham & Flower for the renewal of supplemental insurance for part-time firefighters. Mr. Garbram seconded the motion and it passed unanimously.*

ROAD DEPARTMENT BID AWARD - HILLBROOK & LEDGEBROOK: *Mr. Mueller made the motion that the project entitled The Asphalt Resurfacing of Various Roads in Russell Township be awarded to Chagrin Valley Paving from Auburn, Ohio, for the amount of \$102,200.00 as recommended by the Geauga County Engineer. Mr. Gabram seconded the motion and it passed unanimously.*

CERTIFICATE OF NEED: *Mr. Mueller moved to approve the Certificate of Need, Resolution Number 2018-15, for the renewal of a 2.75 mill continuing Road Levy. Mr. Gabram seconded the motion and it passed unanimously.*

RESOLUTION - TAX ADVANCE REQUEST: *Mr. Gabram made the motion to approve Resolution 2018-14, a Resolution Requesting the Advance of Taxes Collected. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY ACH TRANSFER: *Mr. Gabram made the motion, at the recommendation of the Fiscal Officer, to approve the use of ACH transfers for Medical Mutual HRA expenses. Mr. Mueller seconded the motion and it passed unanimously.*

SUMMER EMPLOYEE: *Mr. Mueller made the motion, at the recommendation of the Fiscal Officer, to authorize the expenditure of funds necessary to employ a part-time, temporary Administrative Assistant, reporting to the Fiscal Officer, at the rate not to exceed \$15.50 per hour, effective June 7, 2018. Mr. Gabram seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED.

NOPEC VOTING AUTHORITY: *Mr. Gabram made the motion to retain the NOPEC voting authority for Russell Township with the Chairman of the Board of Trustees. Mr. Mueller seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWNSHIP PROPERTIES: *Mr. Gabram made the motion to grant permission for the Citizens' 511 Park Commission to use the Town Hall on Friday, June 8, 2018 from 4 pm - 5 pm, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to consider the employment of a public employee pursuant to ORC 121.22(G)(1). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:24 pm.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 1:39 pm.

MOTION: *Mr. Gabram made the motion to appoint Perry Howland to the Citizens' 511 Park Commission for the 3 year term expiring in 2021. Mr. Mueller seconded the motion and it passed unanimously.*

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PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.

The meeting was adjourned at 1:43 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Dorka