

RUSSELL FIRE-RESCUE STATION

JUNE 20, 2018

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram was present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present.

Trustee Mueller was absent with apologies.

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on June 4, 2018, as presented. Mr. Madden seconded the motion and it passed.*

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on June 5, 2018, as presented. Mr. Madden seconded the motion and it passed.*

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on June 6, 2018, as presented. Mr. Madden seconded the motion and it passed.*

**SNOW & ICE CONTROL: COUNTY ROADS:** *Mr. Gabram made the motion to approve the agreement entitled "Snow and Ice Control Agreement among Geauga County Board of Commissioners, Geauga County Engineer, and Russell Township Board of Trustees" for the 2018-2019 season. Mr. Madden seconded the motion and it passed.*

**FISCAL OFFICER:** Fiscal Officer Karen Walder advised the Trustees that the township employee in the Leadership Geauga class finished the year-long program and graduated in the class of 2018. The Trustees extended congratulations to Jennifer Dorka for her accomplishment.

Mrs. Walder advised the Trustees that two Fiscal Office employees attended the OAPT training conference in Sandusky the week of June 11-15 and they will be providing a bullet point list of items they learned while at the weeklong training program.

Mrs. Walder advised the Trustees that she would be attending the Ethics Training Class offered by the County on July 2 and recommended that a reminder be sent to all Township departments the R.S.V.P. for the class are due June 28.

The Township has made a smooth transition from using Middlefield Bank to Chase Bank for the primary bank account. Checks and payroll are being written from the new Chase account, and a majority of the Townships funds have been transferred from Middlefield Bank to Chase Bank. As part of Chase's Fraud Protection services, the Township will be using "Positive Pay", in which Township checks will be cleared only if the check number, payee and amount match the "reference file" submitted to Chase by the Township.

**CERTIFICATE OF NEED: AMENDED:** *Mr. Gabram moved to approve the Certificate of Need, Resolution number 2018-15-Amended, as amended, for the renewal of a 2.75 mill continuing Road levy. Mr. Madden seconded the motion and it passed.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED.**

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**CONCERT CONTRACT:** *Mr. Gabram made the motion to sign and execute the contract, as amended and initialed, between Paul Pira, representing the Swamp Rattlers Band, and the Russell Township Board of Trustees. Mr. Madden seconded the motion and it passed.*

**WGJRD:** Representatives from the West Geauga Community Joint Recreation District asked the Trustees for funding to repair the playground that is at the park. Mr. Madden advised the representatives that the Trustees need to talk to the Fiscal Officer about funds before they can make a decision, and he asked if Chester has donated money for the project yet. Mr. Madden was informed that Chester Township hasn't donated any funds at this point. They will also ask the Chester Trustees for funds for the repair project.

**CIRCLE K:** A representative from Circle K was in attendance to answer any questions that residents had about the project of renovating and expanding the current Circle K. There were site plans for the residents to look at. Chris Greenawdt, the head of the property value appraisal group at the County Auditor's office spoke to the impact the new proposed Circle K would have regarding real estate tax for the Township, when compared to other projects of similar size and scope.

**PREPAYMENT OF GEAUGA SAFETY COUNCIL:** *Mr. Gabram made the motion, at the recommendation of the Fiscal Officer, to approve the prepayment for the Geauga Safety Council meetings, Mr. Madden seconded the motion and it passed.*

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Gabram made the motion to adjourn. Mr. Madden seconded and it passed.*

The meeting was adjourned at 6:20 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Dorka