

RUSSELL FIRE-RESCUE STATION

September 2, 2015

Chairman Madden called the meeting to order at 1:00 pm. Trustee Mr. Gabram, and Mr. Mueller were present. Fiscal Officer Charles Walder was also present. The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Diana Steffen.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on August 19, 2015, as presented. Mr. Madden seconded the motion and it passed.*

**ZONING DEPARTMENT:** Zoning Inspector Steffen reported that there was a lot going on in zoning. The BZA has a few variance requests coming up. Mrs. Steffen reported that the briefing for the Joyce Builders case is due by mid September and that the legal council is writing that up.

**POLICE DEPARTMENT:** Chief Carroll has nothing new to report.

**FIRE DEPARTMENT:** Chief Frazier reported that the tornado siren is almost ready to be installed.

**ROAD DEPARTMENT:** The parking spaces at the Town Hall on route 87 were removed. Mr. Layne reported that he received a request from a resident to install a guard rail on Hemlock at Music. The resident is concerned that someone could go through that area and drive into the pond that is off the road. Fire Chief Frazier advised the trustees that the pond is deep; the township has asked the county engineers office to do a study to see if a guard rail is recommended.

Mr. Layne had a request for a street light on Surry Downs. The residents on the street say that the street is hard to see at night, and they also think not being able to see the street from route 87 is a safety issue. Mr. Layne advised the trustees that there was no cost to have the lamp post installed, and the cost to light the lamp would be about \$240.00 a year.

Mr. Layne reported that Hillbrook Lane South was being paved, and the road should be reopened tomorrow.

**FISCAL OFFICE:** Mr. Walder reported that the township had received a \$500.00 safety grant.

Mr. Walder asked the trustees for their decision on fixing the garage door on the administration building, and the trustees decided that they did not want to fix the door, and the garage door not opening was not an issue.

Mr. Walder asked the trustees about their decision on planting trees along route 87 in front of the administrative building and the North East corner.

**LANDSCAPING:** *Mr. Gabram made the motion to authorize funds in the amount of \$5,000.00 for tree planting on township properties on the south side of SR 87 near SR 306. Mr. Muller seconded the motion and it passed unanimously.*

**COMMENTS FROM THE PUBLIC WERE RECEIVED**

RUSSELL FIRE-RESCUE STATION

September 2, 2015

**EXECUTIVE SESSION:** *Mr. Mueller made the motion to move into executive session to consider the compensation of a public employee, pursuant to ORC 121.22 (G) (1) AND to prepare for bargaining sessions with public employees concerning their compensation and terms & conditions of their employment pursuant ORC 121.22(G) (4). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:37 pm.

*Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into regular session at 2:39 pm

**FIRE DEPT:** *Mr. Gabram made the motion to hire Mr. Andrew Wick as a part-time firefighter/EMT at the beginning rate of \$14.9185 per hour, per Salary Schedule 20, effective October 1, 2015, pending the completion of all paperwork with the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.*

**TUITION LOAN AGREEMENT:** *Mr. Mueller made the motion to enter into a Tuition Loan Agreement with Mr. Jason Grassi regarding the shared costs with Auburn Fire associated with his Auburn Career Center Paramedic Program training and certification. Mr. Gabram seconded the motion and it passed unanimously.*

**ROAD DEPT:** *Mr. Mueller made the motion to hire Kevin O'Connor as a full-time Road Maintenance Worker, Class IIC, at the starting salary of \$20.6642 per Salary Schedule 20, pending acceptable results of the drug test, effective October 1, 2015. Mr. Gabram seconded the motion and it passed unanimously.*

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.*

The meeting was adjourned at 2:44 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka