

RUSSELL FIRE-RESCUE STATION

OCTOBER 7, 2015

Chairman Madden called the meeting to order at 1:00 pm. Trustees Gabram, and Mueller were present. Fiscal Officer Charles Walder was also present. The following Department Heads were present: Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Diana Steffen.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on September 16, 2015, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

MINUTES: *Mr. Gabram made the motion to accept the minutes of the special meeting held on September 22, 2015, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

QUARTERLY REPORTS: *Mr. Mueller made the motion to acknowledge receipt of the 3rd Quarter 2015 reports from the Fire, Police, Road, and Zoning departments. Mr. Gabram seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Zoning Inspector Mrs. Steffen reported that there was a lot going on at this time, and not much to report. The prosecutor filed a brief for Joyce Builders, and requested for Joyce Builders to submit additional evidence, which was denied.

Mr. Murphy and Mr. Snyder would like to attend a conference; if Mr. Snyder can't attend then someone will go in his place. Mrs. Steffen is concerned about having enough money for the conference; registration is \$120.00 per person. Mr. Walder advised that there was enough money in the Land Use Guide Plan account, and since it is not overnight there are no meals, just registration and mileage.

CONFERENCE APPROVAL: *Mr. Mueller made the motion to approve reasonable and necessary expenses not to exceed \$300.00 for up to two individuals from the Russell Zoning Commission to attend the APA Cleveland Planning & Zoning Workshop, November 13, 2015, in Westlake, Ohio. Mr. Gabram seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Chief Carroll was excused from the meeting and was not in attendance.

FIRE DEPARTMENT: Chief Frazier reported that the emergency siren was tested and is functioning. It is being painted and a new platform is being made for it. There is work being done on the radio control system which will allow dispatch to set off the siren remotely. This should be ready in 4-6 weeks.

Rescue Village needed assistance with 3 horses that were being abused. One didn't survive, and another was not standing up. A squad went down to assist in getting the horse up. They rigged a sling lift in the rafters to lift the horse. Chief Frazier said it would be really great if the community could donate an actual sling made for lifting horses that would help in this horse friendly community.

Chief Frazier received a \$200.00 donation for the Fire Department Dive Team.

ACCEPT DONATION: *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$200.00 donation from Mrs. Priem to the Fire Department. Mr. Gabram seconded the motion and it passed unanimously.*

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Mr. Gabram made the motion to approve the use of the \$200.00 donation for the Fire Department Dive Team at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.

Chief Frazier discussed the Fire Department's telephone and internet with Windstream. He said they have been having many issues with the internet not working, and the upload speed being very slow. They can't keep up with all the reports that need to be done. The firemen keep getting kicked off the internet while they are uploading and filling out reports, causing the report to be deleted. They have to redo the same report several times before it can be uploaded. The firemen have resorted to hand writing the reports, which still need to be uploaded. He has received a quote from Time Warner Cable. Several options were presented. Chief Frazier said that switching providers will help make the department run more efficiently and allow them to save time on filling out reports by hand and keeping up to date with uploading all the reports. Mr. Walder recommended at this time the Fire Department goes with option #2, but switch to #3 in the future for a long term fix.

Mr. Gabram made the motion to allow the Fire Department to contract with Time Warner Cable, option #2 for approximately \$494.90 per month with an additional one time set up fee of \$224.99. Mr. Mueller seconded the motion and it passed unanimously.

ROAD DEPARTMENT: Road Superintendent Mr. Lane discussed the list he made for county projects for 2016. Watt Road is an OPWC qualified road. He has tried to get a grant to pave this road for the last 5 years. Mr. Lane also advised that County Line Road will need to be repaved in the near future, but we will need help with that project. Mr. Lane thinks that with paving Watt road that it would be very easy to also pave Spring Valley and Memory since they are attached to Watt Road, as long as there is enough money to pave the additional roads.

ROAD PROJECT 2016: *Mr. Mueller made the motion to send to the County Engineer for review, the following proposed road projects for 2016 as recommended by the Road Department Superintendent: Watt Road, Spring Valley, and Memory Road. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Lane talked about County Line Road. He said that the engineer for Hunting Valley wants to have a meeting with Russell Township at the beginning of November. Mr. Lane says the project for Hunting Valley and Russell Township are different projects. Hunting Valley wants to widen the road, add drainage and culverts. Joe Cattell, county engineer, recommended that Russell Township pave the road and Hunting Valley do the drainage work. He advised that we follow the advice from our County Engineer.

Mr. Lane said that he received an email from the trucking company outfitting the new truck telling him that the new truck will be ready before snow falls. He also told the trustees how handy the skid steer has been since it was purchased.

Mr. Lane reported that the solar streetlight for Surrey Downs is only an option if the Township wants to privately buy the streetlight. Mr. Madden wants to talk to the two residents on the street that would be directly affected by the streetlight before the board makes a decision on the streetlight.

FISCAL OFFICER: Mr. Walder told the board that the township had received a settlement check from the Ohio Attorney General for the Morton Salt and Cargill

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suit for \$2,006.33. This money will be put back into the salt account for future salt purchases.

Mr. Walder reported that the OhioCheckbook was launched, and Russell Township was one of 100 municipalities and entities to participate. After the launch of the website Bainbridge and Chesterland joined the program.

Mr. Walder discussed the recycling center and that in August there was \$661.95 in income, \$5,421 year to date, and over \$17,000 since inceptions. There were three trees planted at the recycling center between the bins and SR 87.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officers recommendation, that the Board of Trustees accepts the \$157.00 in donations from the September 24th Lawn Concert. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to approve the use of the \$157.00 donation for future community event expenses at the discretion of the Trustees. Mr. Gabram seconded the motion and it passed unanimously.

COMMENTS FROM THE PUBLIC WERE RECEIVED

Don Rice, Superintendent for the Metzenbaum Center, spoke to the trustees about the levy that the center has on the ballot. He discussed all the services they provide to people, and he appreciates any and all support that the township gives them.

TOWN HALL USE: *Mr. Mueller made the motion to grant permission for the Hemlock Hills HOA to use the Town Hall from 7 pm – 9:30 pm, on October 27, 2015, for their pizza with politician's event, subject to township rules and regulations, pending receipt of paperwork. Mr. Gabram seconded the motion and it passed unanimously.*

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to discuss compensation and to prepare for bargaining sessions with public employees concerning their compensation and terms & conditions of their employment pursuant to ORC 121.22 (G)(1) and 121.22 (G) (4). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 2:02 pm.

Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 3:04 pm

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 3:05 PM.

Justin Madden, Chairman

Charles Walder, Fiscal Officer
Recorded by: J. Dorka