

RUSSELL FIRE-RESCUE STATION

OCTOBER 15, 2014

Chairman Madden called the meeting to order at 5:30 P.M. Trustees Jim Mueller and Gary Gabram were present. Also present was Fiscal Officer Chuck Walder, Fire Chief John Frazier, and Police Chief Tim Carroll.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on October 1, 2014, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD PROJECTS 2015: *The proposed road projects for 2015, pending the passage of the 2014 Road Renewal Levy, include all roads in the Deepwood Colony subdivision, all roads in the Chagrin Heights subdivision, and Stillwater Drive. Mr. Gabram made the motion to send to the County Engineer for review, the proposed road projects for 2015 as recommended by the Road Department Superintendent. Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: *Chief Frazier reported on the Ebola outbreak. He participated in a class on early recognition and treatment of Ebola patients; an EMS checklist for Ebola preparation has been released and will be followed by Russell Township Fire Department.*

POLICE DEPARTMENT: *Mr. Mueller made the motion, based on the Police Chief's recommendation, to authorize the purchase of 12 desktop computers including Microsoft Office, 9 computer monitors, and shipping from Bailey Communications, Inc. for a cost not to exceed \$24,644.39. Mr. Gabram seconded the motion and it passed unanimously.*

ACCEPT DONATION: *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, to accept the generous donation of \$100.00 from Russell residents Mr. Patrick McCartan and Mrs. Lois McCartan to the Police Department. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$100.00 donation for the Police Department at the discretion of the Police Chief. Mr. Mueller seconded the motion and it passed unanimously.

QUARTERLY REPORTS: *Mr. Gabram made the motion to accept the 3rd Quarter 2014 reports from the Fire, Police, Zoning, and Road departments. Mr. Mueller seconded the motion and it passed unanimously.*

RESOLUTION 2014-19 - HEALTHCARE COOPERATIVE: *Mr. Gabram made the motion to approve Resolution 2014-19 joining the Ohio Public Entity Consortium Healthcare Cooperative effective December 1, 2014 with benefit levels and cost structure as presented. Mr. Mueller seconded the motion and it passed unanimously.*

RESOLUTION 2014-23 - HEALTHCARE COOPERATIVE: *Mr. Mueller made the motion to approve Resolution 2014-23 authorizing Fiscal Officer Charles Walder to act as Russell Township's representative to the Ohio Public Entity Consortium*

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Healthcare Cooperative and to be Russell Township's authorized signatory to OPEC. Mr. Gabram seconded the motion and it passed unanimously.

RUGG'S PEST MANAGEMENT: *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, to approve the Rugg's Pest Management service agreement dated September 16, 2014 for pest control services to Russell Township owned buildings. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion authorizing Fiscal Officer Charles Walder to sign and execute the Rugg's Pest Management service agreement dated September 16, 2014. Mr. Mueller seconded the motion and it passed unanimously.

H&M LANDSCAPING: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, to approve the extension of the H&M Landscaping contract for years 2015 & 2016 at the 2014 prices indicated on the Landscape Worksheet 2014-2016. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Mueller made the motion authorizing Fiscal Officer Charles Walder to sign and execute the H&M Landscaping contract for years 2015 and 2016. Mr. Gabram seconded the motion and it passed unanimously.

AUCTION CONCESSION RECEIPTS: *The maintenance equipment auction at the Road Department grossed \$23,525.00 and netted \$17,505.95. Mr. Mueller made the motion to approve the use of the \$56.00 earned from concession sales at the public auction at the discretion of the Road Superintendent. Mr. Gabram seconded the motion and it passed unanimously.*

TOWNSHIP PROPERTY USE: *Mr. Gabram made the motion to grant permission for the Russell Township Historical Society to use Briar Hill Church and the township cemetery from 3 pm - 5 pm, on November 11, 2014, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.

ANNOUNCEMENTS: *The next regular Trustees' meeting will be held at 1 p.m. on Wednesday, November 5th, in the Russell Township Fire-Rescue Department.*

Home remodeling assistance is available through the Heritage Home Program. Owner occupied homes that are 50 years old or older in Russell Township are eligible. Call 216-426-3116 or email HHP@heritagehomeprogram.org.

Town Hall Meetings: *Status and Fiscal Update will be held on October 22nd at 7 p.m. and October 25th at 10 a.m. at the Town Hall.*

Used Motor Oil Recycling will continue through October 31st (Mondays & Fridays 7:30 a.m.-3 p.m. at the Road Department

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Garage, 15625 Chillicothe Road).

Halloween Trick or Treating will be held October 31st from 6 p.m. to 8 p.m.

Election at Russell Town Hall will be held November 4th; Russell Township Precincts A, B, & C will vote at the Russell Town Hall from 6:30 a.m. - 7:30 p.m.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to consider the compensation of public employees, pursuant to O.R.C. 121.22(G)(1). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 6:12 p.m.

Mr. Gabram made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.

The meeting moved into regular session at 6:41 p.m.

VACATION BUY-BACK: *Mr. Mueller made the motion to approve payment for the equivalent of 120 hours of vacation for Officer Vincent Valerio. Mr. Gabram seconded the motion and it passed unanimously.*

BENEFITS UPON REHIRE: *Mr. Gabram made the motion to approve Resolution 2014-22, entitled Approving Benefits Upon Rehire. Mr. Mueller seconded the motion and it passed unanimously.*

PERSONNEL POLICY MANUAL REVISION: *Mr. Gabram made the motion, at the recommendation of the Fiscal Officer, to approve the revision to Personnel Policy Manual section 6.13, Classification and Compensation: Uniform Allowance. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion, at the recommendation of the Fiscal Officer, to approve Resolution 2014-24 on a one-year trial basis. Mr. Mueller seconded the motion and it passed unanimously.

Mr. Mueller made the motion to adjourn. Mr. Madden seconded the motion and it passed unanimously.

The meeting was adjourned at 6:45 p.m.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite