

RUSSELL FIRE-RESCUE STATION

NOVEMBER 5, 2014

Chairman Madden called the meeting to order at 1:00 P.M. Trustees Jim Mueller and Gary Gabram were present. Also present was Fiscal Officer Chuck Walder. The following department heads were present: Police Chief Tim Carroll, Road Superintendent Gene Layne, and Zoning Inspector Diana Steffen. Fire Chief John Frazier was excused.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on October 15, 2014, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Police Chief Carroll reported that the new police car is in.

ACCEPT DONATION: *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$200.00 donation to the Police Department. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to approve the use of the \$200.00 donation for the Police Department at the discretion of the Police Chief. Mr. Gabram seconded the motion and it passed unanimously.

ROAD DEPARTMENT: Mr. Layne reported that the road levy passed; the Township will be in good shape financially to continue with the scheduled road paving projects.

ACCEPT DONATION: *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$130.00 donation to the Road Department. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$130.00 donation for the Road Department at the discretion of the Road Superintendent. Mr. Mueller seconded the motion and it passed unanimously.

ZONING DEPARTMENT: Ms. Steffen reported that the Zoning Department is slowing down as they usually do this time of year. She also reported that the new sign for ASM was approved with an amended variance by the BZA.

FISCAL OFFICER'S REPORT: Mr. Walder reported that there was a rounding error in the Hemlock Point Road grant agreement between the County Engineer's Office and the state, so the Township needs to pay the difference. There is enough money budgeted to cover the difference as the project came in under budget. *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees authorize and pay \$894.00 to Ronyak Paving, Inc to correct the percentage calculation in the final pay application for the Asphalt Resurfacing of Hemlock Point Road, prepared by the Office of the Geauga County Engineer. Mr. Gabram seconded the motion and it passed unanimously.*

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Mr. Walder reported on the 2014 Election held at the Russell Town Hall. Overall, the Board of Elections was very pleased; just a few minor adjustments need to be made in the future.

FUNDS TRANSFER: *Mr. Gabram made the motion to approve Resolution 2014-25 authorizing the following transfer from funds: \$40.00 from Capital Account: Principal payment, line item 3101-810-810-0000, to Expense Account: Tax Collection Fees, line item 3101-220-314-0000. Mr. Mueller seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.

PUBLIC NOTIFICATION TO RE-HIRE: *Mr. Gabram made the motion to announce and call for public comment per ORC 145.381 the proposed re-employment by Russell Township for Timothy Carroll as a rehire to the position of Police Chief with the police Department after his retirement. Mr. Mueller seconded the motion and it passed unanimously.*

NO COMMENTS WERE MADE BY THE PUBLIC REGARDING NOTIFICATION TO RE-HIRE.

PUBLIC NOTIFICATION TO RE-HIRE: *Mr. Mueller made the motion to announce and call for public comment per ORC 145.381 the proposed re-employment by Russell Township of Scott McDermott as a rehire to the position of Lieutenant & Constable with the Police Department after his retirement. Mr. Gabram seconded the motion and it passed unanimously.*

NO COMMENTS WERE MADE BY THE PUBLIC REGARDING NOTIFICATION TO RE-HIRE.

TOWN HALL MEETING: Mr. Walder reported on the past, present, and future fiscal status at the annual Fiscal meeting. In the future, he would like to increase attendance and participation from the residents.

BZA APPOINTMENT: There were five applicants for the Board of Zoning Appeals. Two of the applicants were architects, which the Chairman of the BZA indicated would be a good addition to the board. *Mr. Mueller made the motion appoint Mr. Dushan Boucek to fill the remainder of the term on the Board of Zoning Appeals ending December 31, 2016. Mr. Gabram seconded the motion. Mr. Mueller and Mr. Gabram voted in favor, and Mr. Madden abstained.*

REQUEST FOR USE OF THE TOWN HALL: *Mr. Gabram made the motion to grant permission for Becky Finnick and Russell Township residents to use the Town Hall on November 13, 2014 from 7pm-9pm, for community educational forum, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

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HOLIDAY REQUESTS: *Mr. Gabram made the motion to authorize the expenditure of \$1,500.00 for the purpose of an appreciation event, and meal for Township employees, affiliates, and volunteers. Mr. Mueller seconded the motion and it passed unanimously.*

The motion for the expenditure of \$150.00 for a holiday party tray for the Zoning Commission was tabled.

UAN YEAR END TRAINING: *Mr. Gabram made the motion to approve reasonable and necessary expenses for three people to attend the UAN end of the year training to be held in Columbus December 11, 2014. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.

The meeting was adjourned at 1:45 P.M.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka