

RUSSELL FIRE-RESCUE STATION

November 15,

2017

Chairman Madden called the meeting to order at 5:30 pm. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, and Fire Chief John Frazier.

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on November 1, 2017, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**ROAD TRUCK:** *Mr. Mueller made the motion to approve the purchase of a new T370 Kenworth Single Axle Plow Truck from Kenworth of Richfield Ohio for a cost of \$136,565.00, a Henderson RSP\_OC Snow Plow Blade for a cost of \$10,608.00, for a total cost of \$147,173.00. Mr. Gabram seconded the motion and it passed unanimously.*

**N. HILLBROOK LA & LEDGEBROOK LA: RESOLUTION:** *Mr. Gabram made the motion to approve Resolution 2017-23, a Resolution of Convenience and Necessity for the Improvements of N. Hillbrook Lane (TR483) & Ledgebrook Lane (TR806), which authorizes the Geauga County Engineer to prepare engineering plans. Mr. Mueller seconded the motion and it passed unanimously.*

**HIRE FULL-TIME OFFICER:** *Mr. Gabram made the motion, based on the recommendation of the Police Chief, to hire Matthew Less as a full-time police officer and constable with the Russell Township Police Department. The conditions of employment are as follows: The official starting date is December 1, 2017, based upon completion of all applicable paperwork with the Russell Township Fiscal Office. A one year probation period will begin on the official starting date. Pay scale will be at the two year level per the full-time wage Salary Schedule 26. Mr. Mueller seconded the motion and it passed unanimously.*

**TEMPORARY APPROPRIATIONS 2018:** *Mr. Mueller made the motion to adopt the Temporary Township Annual Appropriation Resolution 2017-21 for the fiscal year ending December 31, 2018, as recommended by the Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.*

**SUPPLEMENTAL APPROPRIATIONS 2018:** *Mr. Mueller made the motion to adopt the Supplemental Township Annual Appropriation Resolution 2017-22 to provide for Road Department capital outlay, for the fiscal year ending December 31, 2017, as recommended by the Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.*

**UAN YEAR END TRAINING:** *Mr. Gabram made the motion to approve reasonable and necessary expenses for up to three township employees to attend the UAN end of year training to be held in Columbus from December 5-6, 2017. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Walder advised the Trustees that he requested a meeting with Hunting Valley for the joint paving project for County Line Road.

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**COMMENTS FROM THE PUBLIC WERE RECEIVED.**

**HOLIDAY REQUESTS:** *Mr. Gabram made the motion to authorize the expenditure of \$3,000.00 for the purpose of an annual township review and appreciation event for the Township employees, affiliates, and volunteers. Mr. Mueller seconded the motion and it passed unanimously.*

**PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Gabram made the motion to adjourn. Mr. Mueller seconded and it passed unanimously.*

The meeting was adjourned at 6:14 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka