

GEAUGA COUNTY BOARD OF ELECTIONS
470 Center St., Bldg. 6-A Chardon, Ohio 44024
440-279-2030, 285-2222, 564-7131, 834-1856

RECEIVED SEP 08 2015

Board Members

Janet M. Carson, Chair
Dorothy M. Stange
Edward M. Ryder
Dennis M. Pavella

Roberta Halford, Director
Deborah M. Reiter, Deputy Director

CONTRACT FOR ELECTION DAY POLLING LOCATION

The Board of Elections of Geauga County, Ohio, hereby requests the use of necessary space of:

LOCATION: **Russell Town Hall, 14890 Chillicothe Rd., Russell Township**

on **Tuesday, November 3, 2015** from **5:30 a.m. to approximately 9:00 p.m.**, for the purpose of conducting the General Election. The voting booths, tables and chairs, should be placed in the proper location PRIOR to the day of the election. We will need access to the building(s) prior to and following the election for the placement and storage of the privacy booths and other election equipment. Each precinct will need 2 large tables and 4 chairs. A telephone must be available for our poll workers during these hours. Please be sure to note the phone number so that we may contact the poll workers if necessary during the day.

Roberta Halford, Director

Janet M. Carson, Chair

"Upon Application of the Board of Elections, the authority which has the control of any building or grounds supported by taxation under the laws of this state, shall make available the necessary space therein for the purpose of holding elections and adequate space for the storage of voting booths, without charge for use thereof. A reasonable sum may be paid for necessary janitorial service". Per O.R.C. 3501.29. Per O.R.C. 3501.30 and 3501.35 election campaigners must stay outside the flags (placed 100-foot from the polling location entrance) and there shall be no loitering, or congregating within the 100-foot neutral zone on Election Day.

Detach here

Sign & Return to: Geauga County Board of Elections
470 Center St., Bldg. 6-A
Chardon, Ohio 44024

We have received your notification of the **November 3, 2015** General Election and our building(s) will be open and available to you and our staff will have the proper chairs, tables and phone available for your use.

PRECINCT: Hunting Valley Vill / Russell Twp A, C

LOCATION: Russell Town Hall, 14890 Chillicothe Rd., Russell Township

*****THE BUILDING MUST BE OPEN AT 5:30 A.M.*****

The person OPENING the building at 5:30 will be: YOUR DESIGNEE R WALDER
Name *KEY MAIL 4 PM @ ADMIN. CHARLES E.*

9240 Music ST, NOVOCITY OH (440) 338-6629 (216) 554-1094
Address Home phone and Cell Phone (if available)

If the above cannot be reached, PLEASE CALL:

Russell Police @ (440) 338-6212
Emergency contact name and Phone number of person available after 8:00 p.m. on Election Day

The phone number of the available phone nearest the polling tables: (440) 338-7784

The room assigned to each precinct: N/A

CHARLES E. WALDER [Signature] 9-18-2015
Print Name Authorized Signature Date

PLEASE MAKE A COPY FOR YOUR RECORDS