

## MEETING OF DECEMBER 15, 2022

- I. 6:00 pm call to order, roll call, Pledge of Allegiance
- II. **Minutes:** December 1, 2022
- III. **Departments:**
  - A. Fire
    1. 6pm: SWEARING IN CEREMONY: Assistant Chief Nick Sambula  
SWEARING IN CEREMONY: Assistant Chief Sam Brown
    2. Donation
  - B. Facilities
    1. Admin Bldg: Safety Improvements: doors, pass through window, locks
  - C. Road
    1. Donation
- IV. **Fiscal Officer**
  - A. Asphalt Paving Projects for 2023: Resolution 2022-25
  - B. Improvement of Dines Rd: County Line Rd to Caves Rd: Resolution 2022-26
  - C. Exit Conference recommendation: Policy Manual/Handbook Update
  - D. 2020-2021 Audit Engagement Letter: Authorization to Sign; Encumber Funds
  - E. Request for Tax Advance Resolution 2022-24
  - F. Bank Reconciliation & Monthly Reports
- V. **Comments from Public**
- VI. **Unfinished Business**
  - A. Park 511 Lease Extension
  - B. RFQ for Criteria Architect SOQs
- VII. **New Business**
  - A. OTARMA Board of Directors election: pick 2
- VIII. **Announcements**
  - A. The next regular Trustees' meeting will be held at 2:00 p.m., Monday, Jan. 9<sup>th</sup>, in the Russell Town Hall, 14890 Chillicothe Rd.
- IX. **Executive Session** per ORC 121.22 (G)(1)
- X. **Adjournment** This agenda is subject to change up to and during the meeting at the discretion of Chairperson. If you have any questions or suggestions, call 440-338-5798 or email [boardoftrustees@russelltownship.us](mailto:boardoftrustees@russelltownship.us)