

SPECIAL MEETING OF FEBRUARY 6, 2025

- I. 2:00 pm Call to order, roll call, Pledge of Allegiance
 - II. **Minutes:**
 - A. Special Trustees Meeting, January 9, 2025 B. Special Trustees Meeting, January 16, 2025
 - III. **New Trustee: Christopher Hare:**
 - A. Completed: Employment Packet, Oath, Faithful Performance Coverage/Corrected Entry
 - B. Next Steps: BCI report, Chase Bank: add request & signatory
 - C. Employer Affidavit
 - IV. **Annual Reports**
 - A. Acknowledge receipt of Annual 2024 departmental reports
Fire ✓ Police ✓ Road ✓ Zoning ☐ Facilities ☐
 - V. **Departments**
 - A. Fire
 - B. Police
 - C. Road
 - 1. Janitorial Service Agreement, Specialty Service Agreement, Authorized Signatory KW
 - D. Zoning
 - E. Facilities
 - VI. **Fiscal Officer**
 - A. Accept Amended Certificate
 - B. Sedgwick Seminar: 3/11, Jessica Ezzone attend
 - C. AOS Local Gov Conference: 3 to attend, 3/27-28, in person, Columbus
 - D. 4th Quarter FO Report
 - E. NOPEC Energized Communities Grant Agreement
 - F. NEC Grant Resolution 2025-5
 - G. Cintas Rug Service: Admin Building, Authorize Docusign KW
 - H. Monthly Financials & Bank Reconciliation, December
 - VII. **Comments from Public**
 - VIII. **Unfinished Business**
 - A. NOPEC Community Sponsorship: 2 Coffee with a Cop, Unity Day, Trunk or Treat
 - B. Preferred Architect: select from 2 SOQs: TC or Larsen
 - C. CRWP Alternate Appointment, Annual (Org Mtg/Catch-up - Chris Hare)
 - IX. **New Business**
 - A. Contract for Election Day Polling Location: May 6, November 4
 - B. Leadership Geauga Youth Institute: 2 sponsorships, \$300 each
 - C. Clemans-Nelson: Unlimited Webinar attendance, \$80/mo
 - X. **Community Room Work Session:**
 - A. Change Order #6, dated 2/3/25, Ceiling Access Panel in Vestibule, \$621
 - B. Boxcast Proposal, Authorized Signatory J. Dorka
 - C. Policy Recommendations: J. Dorka
 - D. US Protective Services: options: S Wrench
 - XI. **Announcements:**
 - A. The next Trustees meeting will be held at 7:00 p.m., Thurs., February 20, in the Town Hall.
 - XII. **Executive Session:** ORC 121.22 (G)(1) employment/compensation
 - XIII. **Adjournment** This agenda is subject to change up to and during the meeting at the discretion of the Chairperson.
- If you have any questions or suggestions, call 440-338-5798 or email boardoftrustees@russelltownship.us