

SECTION 00 11 13 – ADVERTISEMENT FOR SEALED BIDS

Russell Township will receive sealed bids from prospective contractors for the following project:

**Russell Township Community Meeting Building
8501 Kinsman Road, Novelty, Ohio 44072**

Sealed bids will be received during business hours (8:00am – 4:00pm) until **2:00 p.m., local time, Wednesday, December 6, 2023**, at the following location, at which time the bids shall be publicly opened and read forthwith for furnishing all labor, material, and equipment necessary for and incidental to the construction of the new:

**Russell Township Administrative Building
8501 Kinsman Road (P.O. Box 522)
Novelty, Ohio 44072**

Envelopes displaying the contractor's name and address, containing the bid and any other required documents shall be sealed and clearly marked:

**RUSSELL TOWNSHIP COMMUNITY MEETING BUILDING Bid
Attention: Clerk, Russell Township
Russell Township Administrative Building
8501 Kinsman Road (P.O. Box 522)
Novelty, Ohio 44072**

Printed or electronic procurement and contracting documents, prepared by Strollo Architects, Inc., 201 West Federal Street, Youngstown, Ohio 44509, telephone (330) 743-1177, may be obtained on or after **Thursday, November 16, 2023**, from Roller Reprographic Services, 11907 Market Street, North Lima, Ohio 44452, phone 330-549-0377 where bidders may access their on-line plan room or purchase documents at the current cost of reproduction: nonrefundable. Bidders shall be responsible to submit Proposals based on all information available. Proposals submitted based upon incomplete documents are done so at the risk of the Bidder. All bids shall be based on the products and systems specified.

In addition, the bid documents, specifications, and drawings may be examined without charge during business hours at the Russell Township Administrative Building, 8501 Kinsman Road, Novelty, Ohio 44072. Bidders are advised to contact the offices in advance to ascertain the hours during which the documents will be available.

A **pre-bid meeting** will be held on Thursday, **November 30, 2023, at 1:30pm at the project site** in the existing administration building. It is highly recommended that each bidder performs a pre-bid inspection to examine the project site and all surrounding conditions, and to become familiar with the Site conditions. Site visits may be arranged by contacting Mr. Shane Wrench, Russell Township Zoning at (440) 338-5811 or zoning@russelltownship.us. The project site is located at 8501 Kinsman Road, Novelty, Ohio 44072. Requests for Information (R.F.I.) may be submitted up to 72 hours before bid opening. R.F.I.'s shall be submitted electronically to David Roose, Project Manager of Strollo Architects at droose@strolloarchitects.com

In accordance with sections 153.05 and 153.54 of the Ohio Revised Code, for all bids in excess of **FIFTY THOUSAND (\$50,000.00) DOLLARS**, each bidder shall provide with their bid, a certified check representing **TEN (10%) PERCENT** of the proposal, drawn on a solvent bank, and payable to the Russell Township or a bid bond in the sum of **ONE HUNDRED (100%) PERCENT** of the proposal in lieu thereof, and must accompany each and every proposal as a guarantee that if the bid is accepted, a contract will be entered into with the Russell Township Board of Trustees, in the manner provided by law.

A performance bond in the amount of 100% of the contract price will be required at the time the bidder enters into the contract.

This work shall utilize Prevailing Wage Requirements.

Domestic Steel Use Requirements as specified in Section 153.001 of the Revised Code apply to this project. Copies of Section 153.001 of the Revised Code can be obtained from any of the offices of the Department of Administrative Services. All steel products must meet the requirements of the ODOT CMS 106.09.

Bids of Corporations not chartered in Ohio **MUST** be accompanied by proper certifications that such Corporation is authorized to do business in Ohio.

Attention of the Bidder is directed to the requirements that each proposal must be accompanied by a non-collusion affidavit, properly executed by the Bidder. Further, the successful Bidder will be required to execute a bidder’s affidavit of personal property tax delinquency required by Sec. 5719.042 of the Ohio Revised Code. No payment shall be made on any Contract for which no such affidavit has been submitted.

The Contractor and all sub-contractors for this project must be enrolled in the Ohio Bureau of Workers’ Compensation Drug-Free Workplace Program or in a similar program approved by the Bureau of Workers’ Compensation. Any Contractor that does not meet his requirement will have their bid deemed non-responsive and cannot be awarded the contract.

The Russell Township Board of Trustees reserves the right to cancel any solicitation, and to accept or reject any or all bids and to waive informalities. In addition, the Russell Township Board of Trustees reserves the right to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered in to for the purchase of supplies, services, equipment, and certain materials pursuant to Ohio Revised Code Section 125.04. No bids may be withdrawn for at least ninety (90) days after the opening thereof.

Each bidder must ensure that all employees and applicants for employment are not discriminated against because of race, color, sex or national origin per section 153.59 of the ORC.

STIPULATED SUM GENERAL CONSTRUCTION BIDS WILL BE RECEIVED FOR GENERAL CONSTRUCTION (BID TO INCLUDE CIVIL, LANDSCAPING, STRUCTURAL, PLUMBING, HVAC, AND ELECTRICAL WORK).

TOTAL PROBABLE COST OF TOTAL CONSTRUCTION BID:	\$ 1,100,000.00
Probable cost of Alternate A-1:	\$ 30,000.00

**Board of Trustees
Russell Township
Novelty, Ohio 44072**

**Mr. Matt Rambo
Mr. Jim Mueller
Mrs. Kristina Port**

Advertisement Dates:

- 1.) Geauga County Maple Leaf
 - a. Thursday, November 16, 2023
 - b. Thursday, November 23, 2023

- 2.) Chagrin Valley Times
 - a. Thursday, November 16, 2023
 - b. Thursday, November 23, 2023

- 3.) Russell Township Website
 - a. Thursday, November 16, 2023
 - b. russelltownship.us

END OF SECTION 00 01 20