

## **RUSSELL TOWNSHIP BOARD OF TRUSTEES**

P.O. Box 522  
Novelty, Ohio 44072  
440-338-5798  
LEGAL NOTICE

### **Request for Qualifications for Professional Engineering Services**

The Russell Township Board of Trustees is interested in engaging professional engineering services for a proposed post-construction stormwater infiltration project to manage stormwater runoff quality. A bioretention system is proposed to treat a minimum of one acre of existing impervious area at the Russell Township Road Garage, Chillicothe Road (SR 306) in Russell Township, Geauga County, Ohio.

The professional engineer or firm employed on this project shall develop a comprehensive design and implementation plan. This plan should follow the design criteria for bioretention practices outlined within the Ohio EPA Construction General Permit OHC000006 and Geauga County Water Management and Sediment Control Regulations sections specific to Water Quality Requirement.

The professional engineer employed on this project shall finish the design & implementation plan for submission to the Township Trustees and Geauga County Engineer within 30-60 days of project award.

The professional engineer employed on this project may be asked to provide, during the project, other engineering services on behalf of the township trustees, including but not limited to, construction observation services during the construction period to ensure compliance with the design plan.

The engineer employed must have the technical training, education, & experience to provide these professional services. Personnel, equipment, & facilities must be available from the engineer to perform the services within the required time. A record of successful performance must be reflected by the evaluation of previous clients with respect to control of costs, quality of work, and meeting deadlines.

Proposals must include at the minimum: a statement of interest in the project AND a statement of qualifications (SOQ). Please submit four (4) copies of your written proposal and one copy in an electronic format (PDF) in a sealed envelope marked "Russell Township Bioretention System: Professional Engineering Services Proposal 2025" to the Russell Township Board of Trustees at 8501 Kinsman Road, P.O. Box 522, Russell Township, Ohio 44072. Proposals must be received on or before 12:00 pm, noon (local time), June 18, 2025.

Proposals will be reviewed by the Board of Trustees and results announced in June 2025.

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Publish one time: ASAP  
TO: The Editor  
FROM: Russell Township Trustees  
PROBLEMS: Call Melissa, 440-338-5798