

COMMUNITY ROOM

July 9, 2026

The meeting was called to order at 1:00 pm. by Chairperson Hare. Trustee Port was present and Trustee Heutmayer was absent.

The Pledge of Allegiance was said.

Mr. Hare stated the purpose of this meeting was to appoint a deputy fiscal officer to assist the township. He noted that while the search for a permanent, full-time fiscal officer is ongoing, a deputy can be hired in the interim and is not required to be a resident of Russell Township. Mrs. DeYoung provided a summary of her qualifications, stating, in 2006, she started as an assistant fiscal officer and became a fiscal officer in 2012. She also mentioned serving as a fiscal officer for Mantua Township and having been involved in government offices since 1998, including serving on a zoning commission.

APPOINTING DEPUTY FISCAL OFFICER: RESOLUTION 2026-23: Mr. Hare made the motion to approve Resolution 2026-23 appointing Susan Skrovan-DeYoung as Russell Township Deputy Fiscal Officer, this appointment effective July 9, 2026; pending satisfactory completion of the township employment packet including the FBI/BCI check. Ms. Port seconded the motion, and it passed.

DESIGNATING TWP BANKING AUTHORIZING OFFICER: RESOLUTION 2026-24: Mr. Hare made the motion to adopt Resolution 2026-24, a Resolution adding Susan Skrovan-DeYoung as an authorized representative to Russell Township bank and investment accounts. Ms. Port seconded the motion, and it passed.

ELECTRONIC PAYMENTS: RESOLUTION 2026-25: Ms. Port made the motion to approve Resolution 2026-25, a Resolution authorizing payment by electronic transfer starting July 10, 2026. Mr. Hare seconded the motion, and it passed.

COMMENTS FROM THE PUBLIC

Mr. Hare made the motion to adjourn. Ms. Port seconded the motion, and it passed.

The meeting was adjourned at 1:03 pm.

Christopher Hare, Chair

Fiscal Officer

Recorded by: J. Ezzone