

RUSSELL FIRE-RESCUE STATION

FEBRUARY 4, 2015

Chairman Madden called the meeting to order at 1 pm. Trustees Justin Madden, Jim Mueller and Gary Gabram were present. Police Chief Tim Carroll, Fire Chief John Frazier, and zoning Inspector Diana Steffen were present. Road superintendent Gene Lane was excused. Also present was Fiscal Officer Charles Walder.

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on January 21, 2015, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: Fire Chief Frazier reported that engine 4321 is back in service. The bottom of the tank was plated and lined. The new lining has a lifetime warranty, and the engine is 23 years old. Chief Frazier submitted his annual report, which states that there were a record number of calls in 2014.

POLICE DEPARTMENT: Police Chief Carroll reported that he has submitted his 2014 annual report. He reported that there were many accidents due to the bad weather. Chief Carroll would like a representative from ODOT to speak at a Trustees meeting to explain their 2014 study on the intersection of Music Street and 306.

ZONING INSPECTOR: Mrs. Steffen reported that the Hemlock Hills Homeowner Association will be at the BZA meeting on Monday with a conditional use application. Mrs. Steffen also reported that the Phase II reporting for GSW was submitted.

ANNUAL REPORTS: *Mr. Mueller made the motion to acknowledge receipt of the 2014 annual departmental reports from Fire, Police, Road, and Zoning departments. Mr. Gabram seconded the motion and it passed unanimously.*

FISCAL OFFICERS REPORT: Mr. Walder reported that he has provided the trustees with permanent appropriation worksheets and proposal for 2015. Out of the 8.5 million Mr. Walder appropriated 7 million with 1.5 million being carried over.

Mr. Gabram made the motion to adopt Resolution 2015-02: the Permanent Township Annual Appropriations for the fiscal year ending December 31, 2015. Mr. Mueller seconded the motion and it passed unanimously.

CAPITAL ASSESMENT STUDY: Mr. Walder received three quotes from the RFQ for a township capital assessment study and recommended Miller-Dodson Associates, Inc to perform the study for the township's eight properties. This will help the township to estimate when large capital items need to be replaced.

Mr. Gabram made the motion to approve the payment of \$7,895.00 to the Miller-Dodson Associates, Inc of Annapolis, MD for a capital assessment study of township owned properties. Mr. Mueller seconded the motion and it passed unanimously.

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Mr. Mueller made the motion to authorize Fiscal Officer Charles Walder to sign and execute the contract with Miller-Dodson Associates for a capital assessment study. Mr. Gabram seconded the motion and it passed unanimously.

THERE WERE NO COMMENTS FROM THE PUBLIC.

CRWP 2015 MEMBERSHIP DUES: *Mr. Gabram made the motion to approve the payment of (\$3,344.00) to the Chagrin Watershed Partners, Inc. for 2015 membership dues. Mr. Mueller seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWNSHIP PROPERTIES: *Mr. Mueller made the motion to grant permission for the Geauga Humane Society/Rescue Village to use the Road Department Parking Lot on June 20, 2015 from 5 pm-11 pm, subject to Township rules and regulation. Mr. Gabram seconded the motion and it passed unanimously.*

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the employment and compensation of public employees, pursuant O.R.C. 121.22(G) (1). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:30 pm.

Mr. Mueller made the motion to return into regular session. Mr. Gabram seconded the motion and it passed unanimously.

The meeting moved into regular session at 2:04 pm.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.

Meeting adjourned at 2:04 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka