

RUSSELL FIRE-RESCUE STATION

May 2, 2018

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram and Trustee Mueller were present. Fiscal Officer Karen Walder and Trustee Assistant Melissa Palmer were also present.

The following Department Heads were present: Police Chief Tim Carroll, Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench

MINUTES: *Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on April 18, 2018, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on April 24, 2018, as presented. Mr. Madden seconded the motion and it passed. Mr. Gabram abstained.*

QUARTERLY REPORTS: *Mr. Mueller made the motion to accept the 1st Quarter 2018 reports from the Fire, Police, Road, and Zoning Departments. Mr. Gabram seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Chief Carroll advised the Trustees that the drug take back was last Saturday. Chief Carroll said that the drug take back box is in the lobby of the Police Department, and anyone can drop medications off anytime. Liquids and syringes are not permitted.

Chief Carroll announced that Coffee with a Cop will be Saturday May 5, 2018 and encourages residents to stop in and have coffee and get to know the Russell Police.

FIRE DEPARTMENT: Chief Frazier had nothing to report.

ACCEPT DONATION: *Mr. Gabram made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the donation from Janet Hargrave of \$100.00 to the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve the use of the \$100.00 donation for the Fire Department at the discretion of the Fire Chief. Mr. Mueller seconded the motion and it passed unanimously.

ROAD DEPARTMENT: Road Superintendent Gene Layne just has resolutions and contracts for the Trustees to consider approving.

RESOLUTION 2018-11: ODOT SALT PURCHASE PROGRAM: *Mr. Gabram made the motion to approve Resolution 2018-11, agreeing to enter into the annual Ohio Department of Transportation Salt Purchase Program, authorizing the Fiscal Officer to execute the participation agreements for the program, authorizing the Road Superintendent to order supplies and materials as available and required through the program. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPARTMENT - SALT CONTRACT: *Mr. Mueller moved to authorize Fiscal Officer Karen Walder to act as agent in the name of Russell Township to participate in the Ohio Department of Transportation's Winter Salt Contract (018-19) for Road Salt. Mr. Gabram seconded the motion and it passed unanimously.*

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ROAD PROJECTS RESOLUTION: *Mr. Mueller moved to approve Resolution 2018-12: A Resolution to order the Asphalt Resurfacing of Various Roads in Russell Township and the accompanying specifications prepared by the County Engineer. Mr. Gabram seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Zoning Inspector Shane Wrench advised the Trustees that there are two variance requests going to the BZA, Laurel School will be attending the next BZA meeting for their annual environmental update, and there are a few new houses starting to go up.

Mr. Wrench updated the Trustees on the progress of the antique shop's new building. The new house is being built, the old farm house will be renovated to become the antique shop, and the barn where the current store is will be taken down. Mr. Wrench also advised the Trustees that there was a large lot on Dines Road that was approved to be split.

FISCAL OFFICER'S REPORT: *Mr. Gabram made the motion to acknowledge receipt of the 1st Quarter 2018 report from the Russell Township Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.*

Fiscal Officer Karen Walder advised the Trustees that the Police Chief and Road Superintendent are looking into placing a guard rail in front of the Police Department by the parking area.

Fiscal Officer Karen Walder advised the Trustees that the Township is changing MCO providers from CareWorks to Comp Management during the open enrollment time to align claim processing.

COMMENTS FROM THE PUBLIC WERE RECEIVED.

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 1:23 pm.

Justin Madden, Chairman

Karen Walder, Fiscal Officer

Recorded by: J. Dorka