

RUSSELL FIRE-RESCUE STATION

May 4, 2016

Chairman Madden called the meeting to order at 1:00 pm. Trustee Gabram, and Mueller were present. Fiscal Officer Charles Walder, and Assistant to the Trustees Melissa Palmer were also present. The following Department Heads were present: Police Chief Tim Carroll, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench.

**MINUTES:** *Mr. Gabram made the motion to accept the minutes of the Special Meeting held on April 18, 2016, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on April 20, 2016, as amended. Mr. Gabram seconded the motion and it passed unanimously.*

**POLICE:** The sergeants exam will be held next weekend. The new car will be in by the end of the month. Chief Carroll said that he has been reviewing part time patrolman applications. The drug take back program has been very successful and the Chief would like to remind residents that they can drop off old prescription medication to the drug box in the lobby of the police department anytime.

**ROAD DEPARTMENT - OPWC:** Mr. Layne advised the Trustees that his recommendations for top priority road projects were first County Line Road, and second Pekin Road.

*Mr. Mueller made the motion to approve the following two top priority projects for the Fiscal Year 2017 (Round 31) Township Ohio Public Works Commission Project:*

*Top priority: County Line Road, drainage, cement stabilization, and resurfacing, project limits from Whisperwood to Chester Township line.*

*Second priority: Pekin Road, resurfacing, project limits from S.R. 306 to Watt Road. Mr. Gabram seconded the motion and it passed unanimously.*

**SNOW AND ICE CONTROL AGREEMENT:** The County has asked if Russell Township would plow their roads again this winter. The roads would be the same as last winter, and the agreement is the same amount of money as last year. Mr. Layne said that last winter was mild, and there was a noticeable difference in the amount of salt that the township consumed. The price of salt is said to go down and as long as that happens the township should be fine with the extra salt required to cover the county roads. Mr. Layne said that the salt bin is full and the township won't need to purchase salt this summer.

*Mr. Gabram made the motion to approve the agreement entitled "Snow and Ice Control Agreement among Geauga County Board of Commissioners, Geauga County Engineer, and Russell Township Board of Trustees" for the 2016-2017 season. Mr. Mueller seconded the motion and it passed unanimously.*

**ZONING:** The board welcomed the new Zoning Inspector Shane Wrench. Mr. Wrench said that he has already had 4 or 5 permits in his two days in the office, and everything is going well.

**TIME WARNER CABLE:** Chris Thomas from Time Warner Cable wanted to follow up with the service issue from March, he knows the bills were sent to the wrong address and said the issue has been fixed.

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**RESOLUTION 2016-6: POLICE GRANT:** *Mr. Mueller made the motion to approve Resolution Number 2016-6 to create special revenue fund 2901 for the purpose of accepting and expending grant monies from the Ohio Peace Officers Training Academy for use toward CPT programs. Mr. Gabram seconded the motion and it passed unanimously.*

**RESOLUTION 2016-7: INSIDE MILLAGE:** *Mr. Gabram made the motion to approve Resolution 2016-7, for reduction of 0.05 mills inside millage from the Park District to the General Fund. Mr. Mueller seconded the motion and it passed unanimously.*

**PLANNING MEETING:** Mr. Madden and Mr. Walder have been asked to attend a meeting with Chester Township to plan a way to reduce costs among the Townships. There is no meeting date set yet.

**FISCAL OFFICER:** Mr. Walder submitted the first Quarterly Report for the Fiscal Office. He advised the trustees that traditionally there is not a quarterly report for the Fiscal Office, but the Trustees should see the financials on a quarterly basis to know where the Township stands, and how the Township is doing financially.

#### **COMMENTS FROM THE PUBLIC WERE RECEIVED**

**EXECUTIVE SESSION:** *Mr. Gabram made the motion to move into executive session to consider the complaint against a public official, pursuant to ORC 121.22 (G) (1) AND to confer with an attorney concerning pending court action, pursuant to ORC 121.22 (G) (3). Mr. Mueller seconded the motion and it passed unanimously.*

The meeting moved into executive session at 1:54 pm.

*Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into regular session at 4:04 pm

#### **PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.**

*Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.*

The meeting was adjourned at 4:04 pm.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka