

RUSSELL FIRE-RESCUE STATION

June 18, 2014

Chairman Madden called the meeting to order at 5:30 P.M. Trustees Jim Mueller and Gary Gabram were present. Also present was Fiscal Officer Chuck Walder.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on June 2, 2014, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion to accept the minutes of the Special Meeting held on June 4, 2014, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Gabram made the motion to accept the minutes of the Regular Meeting held on June 4, 2014, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**FISCAL OFFICER'S REPORT:**

**ROAD LEVY:** *Mr. Gabram moved to approve Resolution 2014-12: A resolution declaring it necessary to levy a 2.75 road renewal levy in excess of 10 mill and to be collected in 2015. Mr. Mueller seconded the motion and it passed unanimously.*

**TRANSFER OF FUNDS:** *Mr. Mueller moved to approve Resolution 2014-13 authorizing transfers within the following funds:*

*Police Fund: \$10,000.00 from Capital Building Expenses, line item 2081-760-720-0000 to Property Tax Collection Fees, line item 2081-210-314-0000.*

*Road Fund: \$15,000.00 from Machinery, Equipment, & Furnishings, line item 2141-760-740-0000 to Property Tax Collection Fees, line item 2141-330-314-0000.*

*Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Walder reported that he has been to training classes for his certification through the Ohio Public Treasurer's Association; the certification is necessary as demands continue to rise on Fiscal Officers' qualifications. The classes he took also earned credits towards state certification through CPIM.

**COMMENTS FROM THE PUBLIC WERE RECEIVED AND ACCEPTED.**

**UNFINISHED BUSINESS-DISASTER CONTINGENCY PLAN:** Mr. Mueller reported that our local disaster contingency plan still needs updated.

**ANNOUNCEMENTS:** The next regular Trustees' meeting will be held at 1 p.m., Wednesday, July 2nd in the Russell Township Fire-Rescue Department.

Document Destruction will be held on June 21st at the Engineer's Yard on Merritt Drive from 9 a.m. to noon; limit 4 banker's boxes.

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The Independence Day Parade will be held on July 4th; groups/residents are welcome to participate. Registration forms are available.

**EXECUTIVE SESSION:** *Mr. Mueller made the motion to move into executive session to consider the employment & compensation of a public employee, pursuant to O.R.C. 121.22(G)(1). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 5:55 P.M.

*Mr. Mueller made the motion to return to regular session. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into regular session at 6:32 P.M.

**A COMMENT FROM THE PUBLIC WAS RECEIVED.**

*Mr. Mueller made the motion to enter executive session to consider the employment & compensation of a public employee, pursuant to O.R.C. 121.22(G)(1). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 6:34 P.M.

*Mr. Gabram made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.*

The meeting returned to regular session at 7:04 P.M.

**ADMINISTRATIVE ASSISTANT:** *Mr. Gabram made the motion, at the recommendation of Mr. Charles Walder, to change the employment status of Jennifer Dorka, from part-time Administrative Assistant to full-time Administrative Assistant reporting to the Fiscal Officer, at the starting clerical rate, effective July 1, 2014. Mr. Mueller seconded the motion and it passed unanimously.*

**GEAUGA COUNTY TOWNSHIP ASSOCIATION:** *Mr. Gabram made the motion to approve expenditure of funds for the expenses incurred for Geauga County Township Association membership expenses and dinner meeting expenses for elected officials and township employees acting as representatives of Russell Township. Mr. Mueller seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to adjourn. Mr. Gabram seconded the motion and it passed unanimously.*

The meeting was adjourned at 7:06 P.M.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite