

RUSSELL FIRE-RESCUE STATION

JULY 15, 2015

Chairman Madden called the regular meeting to order at 5:30 P.M. Trustees Gary Gabram and Jim Mueller were present. Also present was Fiscal Officer Charles Walder.

2016 PUBLIC BUDGET HEARING: *Mr. Mueller made the motion to open the public hearing on the proposed budget for the year 2016. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to close the public hearing on the proposed budget for the year 2016. Mr. Gabram seconded the motion and it passed unanimously.

The Public Hearing closed at 5:35 P.M.

2016 BUDGET: *Mr. Gabram made the motion to approve the proposed budget for the year 2016. Mr. Mueller seconded the motion and it passed unanimously.*

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meetings held on June 15, June 16, June 17, and June 29, 2015, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on June 17, 2015, as presented. Mr. Gabram seconded the motion and it passed unanimously.

QUARTERLY REPORTS: *Mr. Gabram made the motion to acknowledge receipt of the 2nd Quarter 2015 reports from the Fire, Police, Road, and Zoning departments. Mr. Mueller seconded the motion and it passed unanimously.*

FISCAL OFFICER'S REPORT: *Mr. Walder reported that he had received a quote for annual roof maintenance which was part of the results of the Township's reserve study.*

The recycling center has generated over \$15,000.00 in revenue since joining with River Valley Paper Company. Over 47,000 lbs. of paper and cardboard have been recycled.

Mr. Walder indicated that the Fiscal Office is participating in the Treasurer of State's Ohio Checkbook Website where the Township's financials will be available for viewing by any party of interest. This will help increase transparency for the Township as well as reduce the number of public records requests. Mr. Walder stated that Russell Township is the first township in Geauga County to go live on the website.

FUNDS TRANSFER: *Mr. Mueller made the motion to approve Resolution 2015-10 authorizing the following transfer of funds: within the Fire District Fund from Capital-Machinery, Equipment, & Furniture, \$10,000.00 to Training. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to approve Resolution 2015-11 authorizing the following transfer of funds: within the Fire District Fund from Capital-Buildings, \$90,000.00 to

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Salaries, and within the Fire District Fund from Capital-Buildings, \$20,000.00 to Social Security. Mr. Mueller seconded the motion and it passed unanimously.

INVESTMENT POLICY: *Mr. Mueller made the motion to approve Resolution 2015-9 adopting the Russell Township Investment Policy as prepared by Fiscal Officer Charles Walder. Mr. Gabram seconded the motion and it passed unanimously.*

SNOWPLOW BIDS-TOWNSHIP LOTS: *Mr. Gabram made the motion to accept the bid from TRC Landscape for snowplowing services at the Russell Township Administration, Fire Department, and Police Department lots for the 2015/2016 season. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to authorize Fiscal Officer Charles Walder to enter into a contract with TRC for snowplowing services for the 2015/2016 season. Mr. Gabram seconded the motion and it passed unanimously.

SNOW & ICE CONTROL AGREEMENT: *Mr. Mueller made the motion to approve the agreement entitled "Snow and Ice Control Agreement among Geauga County Board of Commissioners, Geauga County Engineer, an Russell Township Board of Trustees," pending approval as to form by an attorney. Mr. Gabram seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWNSHIP PROPERTY: *Mr. Mueller made the motion to grant permission for Rescue Village/Geauga Humane Society to use the Road Department Parking area on July 26, 2015 from 4 P.M. to 6 P.M., subject to Township rules and regulations. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to grant permission for Richard Hallstrom to use the Briar Hill Church on July 18, 2015, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.

HILLBROOK LANE FLOOD: *Mr. Madden will be overseeing pursuit for a claim for the Hillbrook Lane flooding. Mr. Walder reported that while repairs are being conducted, Fire Chief Frazier would like to install a dry hydrant.*

ANNOUNCEMENTS: *The next regular Trustees' meeting will be held at 1:00 p.m. on Wednesday, August 5, 2015, in the Russell Township Fire-Rescue Department.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

EXECUTIVE SESSION: *Mr. Gabram made the motion to move into executive session to consider the compensation of a public employee, pursuant to O.R.C. 121.22(G) (4) and to prepare for bargaining sessions with public employees concerning their compensation and terms and conditions of their employment pursuant to O.R.C. 121.22(G) (4). Mr. Mueller seconded the motion and it passed unanimously.*

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The meeting moved into executive session at 6:12 p.m.

*Mr. Mueller made the motion to return to regular session.
Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into regular session at 6:51 p.m.

COMPENSATION SCHEDULE: *Mr. Mueller made the motion to approve a new township Compensation Schedule entitled Schedule 20 indicating a cost of living adjustment for non-bargaining unit employees of 1.6%. Mr. Gabram seconded the motion and it passed unanimously.*

Mr. Gabram made the motion to adjourn. Mr. Mueller seconded the motion and it passed unanimously.

The meeting was adjourned at 6:57 p.m.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: B. Milite