

RUSSELL FIRE-RESCUE STATION

August 3, 2016

Chairman Madden called the meeting to order at 8:00 am. Trustee Gabram and Mueller were present. Fiscal Officer Charles Walder and Trustees Assistant Melissa Palmer were also present.

The following Department Heads were present: Fire Chief John Frazier, Road Superintendent Gene Layne, and Zoning Inspector Shane Wrench.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on July 20, 2016, at 5:30 pm, as presented. Mr. Gabram seconded the motion and it passed unanimously.*

PUBLIC HEARING: AMENDMENT 2016-3: *Mr. Gabram made the motion to schedule a public hearing on proposed Zoning Amendment 2016-3, on August 17, 2016 at 5:30 pm, in the Russell Township Fire-Rescue Station. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING: Zoning Inspector Shane Wrench told the Trustees that there has been a steady amount of permit applications in the zoning office.

Mr. Wrench also advised the Trustees that a resident is going through the process of trying to consolidate two lots.

FIRE DEPARTMENT: Chief Frazier said that the RNC went very well, and that the Fire Department helped with the safety planning, and had a few firefighters downtown during the event.

ROAD DEPARTMENT: Mr. Layne reported that the department has had steady work. He advised the Trustees that the drainage work on Watt Road was complete and that the paving just needed to be done.

Mr. Layne asked the Trustees to consider the trade in of the 2007 GMC Sierra pickup truck for a 2013 Honda Ridgeline pickup truck. The GMC is two years over the replacement schedule, and the body of the truck is rusting very badly.

ROAD DEPARTMENT PICKUP TRUCK PURCHASE: *Mr. Mueller moved to approve the purchase of a 2013 Honda Ridgeline pickup truck, from Ganley Automotive, Inc., of Aurora, Ohio, for a final price of \$18,296.10, after title, tags, and trade-in of \$4,500.00 for the 2007 GMC Sierra Classic pickup truck. Mr. Gabram seconded the motion and it passed unanimously.*

FISCAL OFFICER: Mr. Walder advised the Trustees that the records retention update draft is ready to be reviewed.

GCTA ASSOCIATE MEMBERSHIP: Mr. Walder advised the Trustees that new employees have expressed interest in becoming associate members of the Geauga County Township Association. Mr. Walder advised that the meetings are great networking events, and a great way to know what's going on in the County.

Mr. Gabram made the motion to approve the annual \$20.00 dues for Shane Wrench, Jennell Dahlhausen, and Melissa Palmer 2016-2017 associate membership in the Geauga County Township Association. Mr. Mueller seconded the motion and it passed unanimously.

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GAS UTILITY PLAN CHANGE: *Mr. Mueller made the motion to approve a change in the natural gas utility contract to a 36 month fixed contract of \$3.44/mcf effective October 1, 2016 to September 30, 2019. Mr. Gabram seconded the motion and it passed unanimously.*

FISCAL OFFICER AUTHORIZATION TO SIGN: *Mr. Gabram made the motion to authorize Fiscal Officer Charles Walder to sign the commercial gas customer choice contract and the commercial natural gas supply agreement on behalf of Russell Township based on pricing dated August 3, 2016. Mr. Mueller seconded the motion and it passed unanimously.*

FISCAL OFFICER'S REPORT: *Mr. Mueller made the motion to acknowledge receipt of the second quarter 2016 report from the Russell Township Fiscal Officer. Mr. Gabram seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC WERE RECEIVED

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to confer with an attorney concerning pending court action pursuant to ORC 121.22 (G)(3). Mr. Gabram seconded the motion and it passed unanimously.*

The meeting moved into executive session at 8:33 am

The meeting moved into regular session at 9:33 am

COUNSEL: *Mr. Mueller made the motion that it is advisable and necessary that additional legal counsel be retained pursuant to ORC 309.09B. Mr. Gabram seconded the motion and it passed unanimously.*

PURCHASE ORDERS AND BILLS WERE APPROVED AS ATTACHED.

Mr. Mueller made the motion to adjourn. Mr. Gabram seconded and it passed unanimously.

The meeting was adjourned at 9:34 am.

Justin Madden, Chairman

Charles Walder, Fiscal Officer

Recorded by: J. Dorka