

RUSSELL TOWN HALL

November 13, 2023

The meeting was called to order at 5:00 pm. Trustees Rambo, Port, and Mueller were present. The Board Administrator Melissa Palmer and Fiscal Officer Karen Walder were also present.

Pledge of Allegiance was said.

Mr. Rambo advised that the purpose of the special meeting was to approve the legal ad for the Community Building and gave the rough timeline of bids being due December 6<sup>th</sup> with the bid opening on December 6<sup>th</sup>. He advised the Board that the specs for the building were received earlier that day, but as it is over eight hundred pages, he has not reviewed the document and will be sending it to the Board members and the Fiscal Officer for them to review also.

**COMMENTS FROM THE PUBLIC RECEIVED.**

**COMMUNITY BLDG PLANS/SPECS & SEND FOR BID: STROLLO:** *Ms. Port made the motion to authorize Strollo Architects to publish the legal advertisement for bids for the proposed Russell Township Community Event/Meeting Building project. Mr. Rambo seconded the motion and it passed unanimously.*

*Mr. Mueller made the motion to adjourn. Ms. Port seconded the motion and it passed.*

The meeting was adjourned at 5:09 pm.

Matthew Rambo, Chair

Karen Walder, Fiscal Officer

Recorded by: J. Dorka