

RUSSELL TOWN HALL

May 20, 2025

The meeting was called to order at 10:10 a.m. Trustees Port and Mueller were present. The Fiscal Officer and Board Administrator were also present.

The following Department Heads were present: Shane Wrench.

The Pledge of Allegiance was said.

COMMUNITY ROOM LANDSCAPE: Rob Morgan presented the plans for the landscaping around the community building. The trustees agreed that there could be many phased for this landscape design and that they will start with the area around the building and dumpster as that is what has been budgeted, with the option to expand the landscape design in the future. Mr. Morgan identified the types of plantings that will be used and how they will work well in the space, and that the watering of the plantings will be the responsibility for the contractor for ninety days, which will get the township through the season. Mr. Morgan advised the board that he has the bid documents ready and would like to have the bids advertised so that the project can start as soon as possible. The trustees agreed that it's time to move forward with the plan.

Ms. Port made the motion to approve the plans and bid specifications presented by Rob Morgan LLC on May 20, 2025, entitled Russell Community Room Landscape Improvements, with the addition of an alternate for a holiday tree as discussed, and authorizing the Owner's Representative to be Trustee Jim Mueller. Mr. Mueller seconded the motion, and it passed.

Ms. Port made the motion to adjourn. Mr. Mueller seconded the motion, and it passed unanimously.

The meeting was adjourned at 10:43 a.m.

Kristina Port, Chair

Karen Walder, Fiscal Officer

Recorded by: J. Dorka