

**Minutes: Russell Township Zoning Commission  
Russell Fire-Rescue Station  
August 30, 2017**

Present: Tom Warren, Chairman  
Ben Kotowski, Vice Chairman  
Jim Dickinson

Also in attendance: Shane Wrench, Zoning Inspector; Jennell Dahlhausen, Zoning Secretary.

Mr. Warren called the meeting to order at 5:00 p.m.

**MINUTES OF JULY 26, 2017:** *Mr. Kotowski moved to approve the minutes of the July 26, 2017 meeting, seconded by Mr. Dickinson. Motion passed unanimously.*

**OTHER BUSINESS:** The progress of the Land Use Guide Plan was discussed. Mr. Warren asked that the Zoning Secretary send the draft that includes his changes to the Chagrin River Watershed Partners (CRWP), Western Reserve Land Conservancy (WRLC), the Prosecutors Office and the Geauga County Planning Commission.

The Zoning Commission discussed several definitions in the Zoning Resolution and asked the Zoning Secretary to verify their meaning and what the Planning Commission recommends for the terms in the Model Zoning Resolution.

The Zoning Secretary looked into the Federal Aviation Administration (FAA) safety guidelines for drones. The Zoning Commission stated they didn't feel there is a need to include any requirements in the Zoning Resolution at this time until the state puts requirements in place.

**PROPOSED ZONING AMENDMENT ZC2017-2 – ADDING A RESIDENTIAL SIDE YARD SETBACK TO THE ZONING RESOLUTION**

Mr. Warren presented amendment ZC2017-2 to the Zoning Commission to add a residential driveway side yard setback of 10 feet. Requiring a different distance for the Chagrin Heights properties was discussed.

*Mr. Dickinson moved to initiate an amendment to the Russell Township Zoning Resolution to add a 10 foot side yard setback for new driveways, seconded by Mr. Kotowski. Roll Call; Mr. Warren – yes, Mr. Kotowski – yes, Mr. Dickinson – yes. Motion passed.*

*Mr. Warren moved to conduct a Public Hearing on proposed amendment ZC2017-2 to the Russell Township Zoning Resolution, on Wednesday, September 27, 2017 at 7:30 p.m. at the Russell Fire-Rescue Station, seconded by Mr. Dickinson. Roll Call; Mr. Warren – yes, Mr. Kotowski – yes, Mr. Dickinson – yes. Motion passed.*

Being that there was no further business to come before the Commission, Mr. Kotowski moved to adjourn, seconded by Mr. Dickinson. The meeting adjourned at 6:09 p.m.

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Jennell Dahlhausen                      Date  
Zoning Secretary

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Tom Warren                                      Date  
Chairman